

Clerk of the Council: Mr Carlton Evans

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**Councillors: Geoff Bell, Paul Crompton, Gwyneth Derbyshire, Jeanette Hardman,
Simon Hughes, Trevor Massey, John Leigh, Bill Chorlton**

**You are summoned to attend the Parish Council Meeting on
15 January 2024, 7.30pm at Holmes Chapel Community Centre**

**If members of the public are present, they may make representations, answer
questions and give evidence at the beginning of Part 1 in respect of the business on
the agenda**

AGENDA	
<u>Declarations of Interest</u>	Members are encouraged to declare pecuniary and non-pecuniary interests as soon as they are aware
Part 1- Public and Press present	The Chairman will invite members of the public to make representations, answer questions and give evidence in respect of the business on the agenda
1) Apologies	To receive apologies for any absences
For Decision	
2) Minutes	To approve the 20 November 2023 draft minutes
3) Action Points	To discuss progress with actions agreed at the last meeting.
4) Accounts	Account Balance as of 31 December 2023: £55,478.43 Receipts since 14 November 2023: <ul style="list-style-type: none"> • £NIL Payments to note since 14 November 2023: <ul style="list-style-type: none"> • £132.20 – HMRC • £1,908.00 – John Harding, verges • £807.59 – Clerk Salary including back pay • £70.35 – NEST, Clerk Pension • £25.00 – training, J Hardman • £45.00 – Everybody Health for HCCS room hire • £235.07 – HMRC • £566.63 – Clerk Salary Payments to approve: <ul style="list-style-type: none"> • £2,832 - Equator for mowing, weeding etc at Rhead's Meadows

	<ul style="list-style-type: none"> £360 – Equator for Himalayan Balsam Removal from Blackfirs Wood
Discussion/Decision	
5) Planning Applications	<p>23/4495C SOMERFORD PARK FARM, HOLMES CHAPEL ROAD, SOMERFORD, CW12 4SW Certificate of proposed lawful development. The application seeks to confirm that a lawful start was made on site on 21 June 2021 and thus planning permission 16/5740C was lawfully implemented extended deadline 16 January</p>
6) Cheshire East Ward Councillor Report	To receive a report from Cllr John Wray
7) Chairman's Allowance	To resolve to grant the Chairman a small financial allowance to be used in furtherance of his official duties.
8) Budget for 24/25	To review the accounts to end December and proposed budget lines for FY 24/25
9) Accounting Software	Whether to take out a subscription to the accounting package, Scribe. The monthly cost will be £34, plus a one-off onboarding fee of up to £249.
10) Internal Audit	To discuss and approve the appointment of an internal auditor for 24/25 FY. Mr Gary Roberts (IA last year) has offered his services.
11) Policies for review	To review the Council's Equality and Diversity, and Freedom of Information policies.
12) Rhead's Meadows	Updates on any recent developments or issues for discussion and decision, including: <ul style="list-style-type: none"> Maintenance plans Purchase of new/replacement tree whips
13) Blackfirs Wood	Updates on any recent developments or issues for discussion including: <ul style="list-style-type: none"> Perimeter fencing and pathways
14) Highways	Including: <ul style="list-style-type: none"> Radnor Bank – road surface, hedges and safety update. CLR – noise cameras update from Cllr Crompton 'Wilding our roundabouts' proposal from Congleton Town Council – at a cost of £350 (Loachbrook) and £525 (Radnor).

15) Notice Boards	To discuss a replacement wall-mounted notice board at Somerset Park Farm. The cost would be £1,028.67
16) Housing Developments	To update the meeting on housing developments in the Parish
17) Chairman and Members' Reports	Councillors will report on follow up to items discussed at the last meeting, or matters that have arisen since
18) Clerk's Report	The Clerk will report on any follow up to items discussed at the last meeting or matters that have arisen since.

*Carlton Evans, Clerk of the Council: **Next meeting: 19 February 2024***