

Clerk of the Council: Mr Carlton Evans

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**Councillors: Geoff Bell, Paul Crompton, Gwyneth Derbyshire, Jeanette Hardman,
Simon Hughes, Trevor Massey, Bill Chorlton**

**You are summoned to attend the Annual Meeting of the Parish Council on
Monday 20 May 2024, 7.30pm at Holmes Chapel Community Centre**

**If members of the public are present, they may make representations, answer
questions and give evidence at the beginning of Part 1 in respect of the business on
the agenda**

AGENDA	
<u>Declarations of Interest</u>	Members are encouraged to declare pecuniary and non-pecuniary interests as soon as they are aware
Election of the Chair for 24/25	<ul style="list-style-type: none"> To elect a Chair for the coming year. To sign the Acceptance of Office
Election of the vice-Chair for 24/25	<ul style="list-style-type: none"> To elect a vice-Chair for the coming year. To sign the Acceptance of Office
Registers of Interest	Councillors to review and update their Registers of Members' Interests
Part 1- Public and Press present	The Chairman will invite members of the public to make representations, answer questions and give evidence in respect of the business on the agenda
1) Apologies	To receive apologies for any absences
For Decision	
2) Minutes	To approve the 15 April 2024 draft minutes
3) Accounts	<p>Finances as of 30 April 2024:</p> <p>Account Balance: £57,399.02</p> <p>Receipts since 31 March 2024:</p> <ul style="list-style-type: none"> £25,000.00 – precept <p>Payments to note since 31 March 2024:</p> <ul style="list-style-type: none"> £49.35 – NEST, Clerk Pension £979.00 – DJM Nurseries £559.36 – ChALC affiliation fee

	<ul style="list-style-type: none"> • £528.00 – Parish Online subscription • £20,000.00 – Equator, Blackfirs Wood landscaping phase 1 • £66.00 – TCS Payroll Management Services • £141.00 – HMRC • £41.25 – HCCS Room Hire • £561.88 – Clerk Salary <p>Payments to approve:</p> <ul style="list-style-type: none"> • £496.07 – Insurance Renewal • £1,302.60 – Equator tree planting at Rhead’s Meadows • £23,706.28 – Equator landscaping at Blackfirs Wood • £345.00 – Shona Amies, website hosting/maintenance • £2,250.00 – Jonathan Douglas, various works around the parish
Discussion/Decision	
4) Planning Applications	<p>24/1317C - 8 Chelford Road, Somersetford New single-storey garden room in rear garden for non-habitable domestic use. Permission required as flat roof is 20cm taller than permitted development limits. Deadline for comments extended til 22 May 2024</p> <p>23/2713C - Land north of the Congleton Link Road ('CLR') known as Somersetford Green, Congleton (the Anwyl development) Deadline 3 June 2024</p>
5) Cheshire East Ward Councillor report	To receive a report from Cllr John Wray
6) Spring/Summer Newsletter	To discuss timing and arrangements for writing and publishing the next Parish newsletter.
7) Policies to Review	To review the Council’s Financial Regulations, Equality and Diversity and Freedom of Information Policies.
8) Somersetford Chapel support	Update on possible future support to the Chapel.
9) Rhead’s Meadows	<p>Updates on any recent developments or issues for discussion and decision, including:</p> <ul style="list-style-type: none"> • Maintenance plans including pathways • Planting of new/replacement tree whips • Installation of new bench

10) Blackfirs Wood	Updates on any recent developments including improvements to the internal pathways
11) Highways	To discuss any Highways issues of concern including: <ul style="list-style-type: none"> • Painting signs etc at the apex of the Chelford Road and Blackfirs Lane • Additional finger posts around the parish • New/replacement boundary signs
12) Housing Developments	To update the meeting on housing developments within the parish.
13) Chairman and Members' Reports	Councillors will report on follow up to items discussed at the last meeting, or matters that have arisen since
14) Clerk's Report	The Clerk will report on any follow up to items discussed at the last meeting or matters that have arisen since.
15) Part 2 – no public or press present	The Council has Resolved that in accordance with the Public Bodies (admission to meetings) act 1960 as extended by the Local Government Act 1972, section 100, the press and public be excluded from the meeting for discussion of the following items on the grounds that the publication of the matter would be prejudicial to the public interest by reason of its confidential nature.
16) Clerk's Appraisal	To receive a report from the Personnel Group on the Clerk's performance and discuss salary implications etc.

*Carlton Evans, Clerk of the Council: **Next meeting: 17 June 2024***